



# Registration instructions VacMe

(As of 1 June 2021)

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## 1. Registration

<p>Welcome to the COVID-19 portal of the Canton of Zurich</p> <p>Register here for the COVID-19 vaccination.</p> <p><b>Register →</b></p> <p>I already have a <a href="#">Login</a></p>	<p>Open VacMe (<a href="https://zh.vacme.ch">https://zh.vacme.ch</a>). Click on "Register" if you want to register for COVID-19 vaccination for the first time.</p> <p>Click on "Login" if you already have a login. You can book appointments via your login according to point 3 "Making an appointment".</p>
<p>Self-evaluation</p> <p>Make a self-evaluation based on the information by the FOPH and the Canton of Zurich, to find out, whether you are currently eligible for a COVID-19 vaccination.</p> <p>Please go through the self-evaluation questionnaire (link will open in a separate window). As soon as you have your result, continue here.</p> <p>▪ <a href="#">Questionnaire Self-evaluation Canton of Zurich</a></p> <p>Please select the result obtained in the questionnaire.</p> <p>Red      Orange      Green</p> <p><b>Continue with registration →</b></p>	<p>Check in advance whether vaccination is recommended for you. Use the "Self-evaluation questionnaire Canton Zurich" for this purpose: If in doubt, consult your doctor.</p> <p>Then select the result of the self-evaluation questionnaire:</p> <ul style="list-style-type: none"> <li>- Red</li> <li>- Orange</li> <li>- Green</li> </ul>

<p>Self-evaluation</p> <p>Make a self-evaluation based on the information by the FOPH and the Canton of Zurich, to find out, whether you are currently eligible for a COVID-19 vaccination.</p> <p>Please go through the self-evaluation questionnaire (link will open in a separate window). As soon as you have your result, continue here.</p> <ul style="list-style-type: none"> <li>Questionnaire Self-evaluation Canton of Zurich</li> </ul> <p>Please select the result obtained in the questionnaire.</p> <p>Red      Orange      <b>Green</b></p> <p><input checked="" type="checkbox"/> You can register for the vaccination.</p> <p><input type="checkbox"/> I have read and understood <a href="#">Information on the vaccination of the Canton of Zurich</a> and consent to the vaccination.</p> <p><a href="#">Continue with registration</a> →</p>	<p>If <b>"green"</b> shows up you are admitted for vaccination and can register.</p> <p>In order to continue, you must confirm that you have read and understood the "Information on vaccination of the Canton of Zurich" and that you consent to the vaccination.</p>
<p>Self-evaluation</p> <p>Make a self-evaluation based on the information by the FOPH and the Canton of Zurich, to find out, whether you are currently eligible for a COVID-19 vaccination.</p> <p>Please go through the self-evaluation questionnaire (link will open in a separate window). As soon as you have your result, continue here.</p> <ul style="list-style-type: none"> <li>Questionnaire Self-evaluation Canton of Zurich</li> </ul> <p>Please select the result obtained in the questionnaire.</p> <p>Red      <b>Orange</b>      Green</p> <p><input type="checkbox"/> Discuss the vaccination with your doctor. You can register for the vaccination now already.</p> <p><input type="checkbox"/> I have read and understood <a href="#">Information on the vaccination of the Canton of Zurich</a> and consent to the vaccination.</p> <p><a href="#">Continue with registration</a> →</p>	<p>If the result of the questionnaire is <b>"orange"</b>, you must discuss the vaccination with your doctor beforehand. However, you may already be registered.</p> <p>In order to continue, you must confirm that you have read and understood the "Information on vaccination of the Canton of Zurich" and that you consent to the vaccination.</p>
<p>Self-evaluation</p> <p>Make a self-evaluation based on the information by the FOPH and the Canton of Zurich, to find out, whether you are currently eligible for a COVID-19 vaccination.</p> <p>Please go through the self-evaluation questionnaire (link will open in a separate window). As soon as you have your result, continue here.</p> <ul style="list-style-type: none"> <li>Questionnaire Self-evaluation Canton of Zurich</li> </ul> <p>Please select the result obtained in the questionnaire.</p> <p><b>Red</b>      Orange      Green</p> <p><input type="checkbox"/> You can currently not get vaccinated. Repeat the self-evaluation as soon as your health has changed or talk to your doctor.</p> <p><a href="#">Continue with registration</a> →</p>	<p>If the result is <b>"red"</b>, you are currently not eligible for vaccination. Registration is not possible.</p> <p>If your health status changes, you can repeat the self-evaluation in order to be able to register.</p>

<p>Register</p> <p>Email</p> <p>Username or email address</p> <p><small>An e-mail address can be used several times. From the second time on, a user name has to be selected freely.</small></p> <p>Cell phone number</p> <p><small>To verify your identity, we will send you an SMS with the security code to the mobile phone number registered (e. g. 07x xxx xx xx).</small></p> <p>Last name</p> <p>First name</p> <p>Password</p> <p>Confirmation</p> <p>Register →</p> <p>← Back to Login</p>	<p>If you are approved for registration, you will be redirected to "Register".</p> <p><b>Every person has to be registered separately.</b></p> <p>Fill in all fields carefully and check your entry.</p> <p>When entering the e-mail address, the username is automatically entered. An e-mail address can be used several times. For the first registration, the e-mail address is automatically your username. From the second registration (registration of another person or to register yourself again) with the same e-mail address, you need an extra username, which can be chosen freely. This is the username for future logins of the other person.</p> <p>The mobile phone number entered is required for two-factor authentication (security code via SMS), as well as for registration and appointment confirmation.</p>
<p>Your login security-code is: 525738</p> <p>Betreff</p> <p>SMS-Nachricht</p> <p>We have sent you a text message with a security code.</p> <p>Security code</p> <p>Submit →</p> <p>← Back to application</p>	<p>A security code is sent by SMS to the mobile phone number entered. If the code does not arrive immediately, wait 2 to 3 minutes.</p> <p>In the next step, enter the security code received by SMS. Then click on "Send".</p>



Personal data

Sex	Male	▼
Name	Muster	
First name	Max	
Street / no.		
Zip code	Place	
E-mail address	max.muster@hotmail.com	
Phone	+41 79	
Health insurance	Andere	▼
Health insurance card number	807569999000000000	

All information from the previous step is taken over. However, they can also be overwritten. Enter your personal details here. **Please proceed carefully and check whether you have entered your details correctly. Once your details have been saved, they can no longer be changed!**

Select your **health insurance** here. If your health insurance is not listed in the drop-down, select "Other". If you select "FDFA" or "Abroad", you cannot enter anything for the health insurance card number. Select "Abroad" if you are resident in Switzerland but have a foreign health insurance card or if you are Swiss living abroad. Select "FDFA" if you belong to the foreign diplomatic corps, are stationed in Switzerland and do not have Swiss health insurance. Please bring your "FDFA" identity card with you to the vaccination appointment.






Enter the full health insurance card number here. The first 10 digits will already be filled in due to the previous selection of your health insurance. Only if you have selected "Other" for the health insurance fund do you have to enter the complete number.

Exception: If you have selected "FDFA" or "Abroad", you cannot enter a health insurance card number.

The **date of birth** must be entered in full (e. g. "15.09.1956").

If you suffer from allergies or an illness, you can enter this in keywords under "**Remarks**".

<p>According to the FOPH's vaccination strategy, the following diseases are considered chronic diseases: High blood pressure, cardiovascular diseases, diabetes, chronic lung and respiratory diseases, diseases and therapies that weaken the immune system, cancers, obesity (BMI ≥ 35 kg/m2), renal insufficiency, liver cirrhosis. Trisomy 21 is also considered as a chronic disease.</p> <p>Chronic diseases Please select... ▼</p> <p>Remarks</p> <p>Live circumstances Please select... ▼</p> <p>Profession Please select... ▼</p>	<p>If you suffer from <b>chronic diseases</b>, please make the appropriate selection here. According to the vaccination strategy of the FOPH, the following diseases are chronic diseases: Diseases of the heart, the respiratory tract, the kidneys, the immune system / high blood pressure / obesity (BMI &gt;35) / diabetes. Depending on the severity of the disease, the following selection must be made:</p>
<p>According to the FOPH's vaccination strategy, the following diseases are considered chronic diseases: High blood pressure, cardiovascular diseases, diabetes, chronic lung and respiratory diseases, diseases and therapies that weaken the immune system, cancers, obesity (BMI ≥ 35 kg/m2), renal insufficiency, liver cirrhosis. Trisomy 21 is also considered as a chronic disease.</p> <p>Chronic diseases Disease as described above with the highest risk ▼</p> <p>Remarks</p>	<p>If you have a chronic disease with highest risk, select "Disease as described above with highest risk". Please note that not all high-risk patients are considered "highest risk" chronic disease patients. Before registering, please clarify with your doctor whether you belong to this category.</p>
<p>According to the FOPH's vaccination strategy, the following diseases are considered chronic diseases: High blood pressure, cardiovascular diseases, diabetes, chronic lung and respiratory diseases, diseases and therapies that weaken the immune system, cancers, obesity (BMI ≥ 35 kg/m2), renal insufficiency, liver cirrhosis. Trisomy 21 is also considered as a chronic disease.</p> <p>Chronic diseases Disease as described above, treated with medication or other permanent therapy ▼</p> <p>Remarks</p>	<p>If you suffer from a chronic disease, but do not belong to the persons "at highest risk", select "Disease as described above in treatment with medication or other long-term therapy".</p>



<p>Live circumstances Family household or household with less than 10 people</p> <p>Profession Occupation with activity in large working groups</p> <p>Once your data have been saved, they can no longer be modified!</p> <p><input checked="" type="checkbox"/> I agree to the <a href="#">Terms of Use</a>.</p> <p><input checked="" type="checkbox"/> I have read the <a href="#">Declaration of consent</a> and agree to it.</p> <p><input checked="" type="checkbox"/> Consent to the forwarding of vaccination data to a secure body checked by the canton for the creation of an electronic vaccination card (optional)</p> <p>Register for the vaccination →</p>	<p>Finally, you must agree to the "Terms of Use" and the "Declaration of Consent" in order to complete the registration. Optionally, you can indicate whether you want to submit the vaccination data of your COVID-19 vaccination into an electronic vaccination certificate. Click on "Register for vaccination" to complete the registration. Your data will be saved and can no longer be changed!</p>
<p>This is your personal code for the vaccination.</p>  <p><b>8G63GM</b></p> <p>Show this code for the vaccination.</p> <p><b>Max Muster</b> 01.01.1970</p> <p>Vaccination group <b>K</b></p>  <p><a href="#">Download the confirmation of your registration</a></p> <p>You have registered successfully. Your vaccination group is now open. Select a vaccination location:</p> <p>Select vaccination location</p>	<p>You will then receive your personal six-digit code for the vaccination. You will see which vaccination group you have been assigned to. At the same time, you will receive an SMS with the registration confirmation including the six-digit code. Click on "<b>Download your registration confirmation</b>" so that you can save and/or print the registration confirmation as a PDF. <b>It is mandatory that you can show your personal code at the vaccination site.</b> Vaccination without the code is not possible. You can log back in at any time with your username and password to see this data.</p> <p>You can proceed now with booking the vaccination appointments.</p>
<p>Registered successfully! Under <a href="https://zh.vacme.ch">https://zh.vacme.ch</a> you can arrange for an appointment. Your code: <b>DWR6RP</b></p> <p>Betreff SMS-Nachricht</p>   	<p>After completing the registration, you will receive an SMS to the mobile phone number entered.</p>

<h2>Log In</h2> <p>Email address resp. username</p> <input type="text" value=""/>  <p>Password</p> <p><a href="#">Forgot Password?</a> <a href="#">Forgot Username?</a></p> <p><a href="#">Log In</a> →</p> <p>New user? <a href="#">Register</a></p>	<p>If you want to log back into the portal, go to <a href="https://zh.vacme.ch">https://zh.vacme.ch</a> again, click on "Login" and then enter your user name and password.</p>
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## 2. Further registrations with the same e-mail address

You can register another person for the vaccination with the same e-mail address you used for your registration or you can register yourself again (for example, if there was an error in the first registration). Follow the instructions after step 1 (Register). From the second registration with the same e-mail address onwards, a different user name must be selected during registration (during the first registration, the e-mail address is automatically suggested as the user name). Use this user name for future logins.





### 3. Booking an appointment

<p>Log In</p> <p>Email address resp. username</p> <input type="text" value=" "/> <p>Password</p> <p><a href="#">Forgot Password?</a></p> <p><a href="#">Forgot Username?</a></p> <p>Log In →</p> <p>New user? <a href="#">Register</a></p>	<p>Log in to the portal (<a href="https://zh.vacme.ch">https://zh.vacme.ch</a>) with your e-mail address or your user name, depending on how you registered.</p>
<p>This is your personal code for the vaccination.</p>  <p><b>8G63GM</b></p> <p>Show this code for the vaccination.</p> <p><b>Max Muster</b> <b>01.01.1970</b></p> <p>Vaccination group <b>K</b></p>  <p><a href="#">Download the confirmation of your registration</a></p> <p>You have registered successfully. Your vaccination group is now open. Select a vaccination location:</p> <input type="text" value="Select vaccination location"/>	<p>After successfully entering the SMS code, you will be taken directly to the page where you can book appointments.</p>






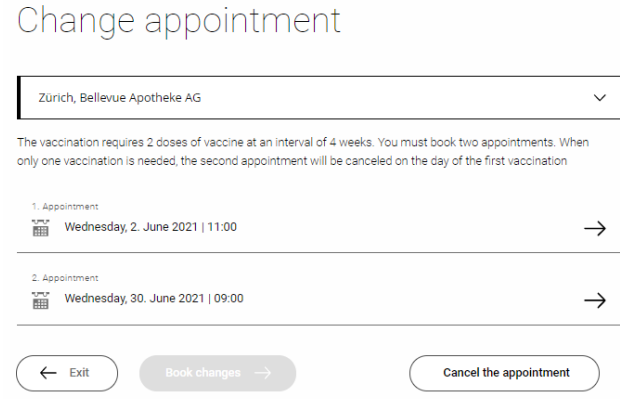
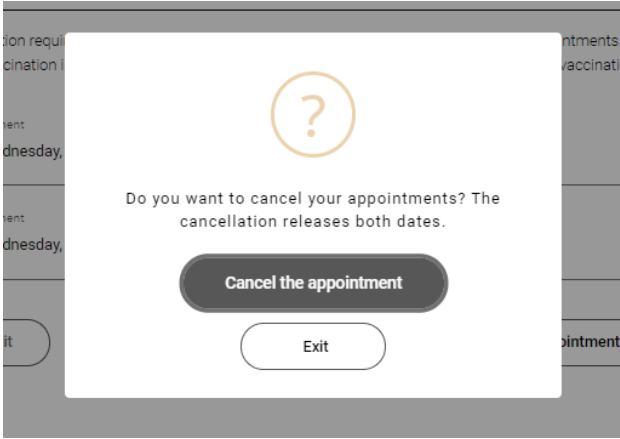
<p>You have registered successfully. Your vaccination group is now open. Select a vaccination location:</p> <div style="border: 1px solid black; padding: 2px; margin-bottom: 5px;">Zürich, Bellevue Apotheke AG</div> <p>The vaccination requires 2 doses of vaccine at an interval of 4 weeks. You must book two appointments. When only one vaccination is needed, the second appointment will be canceled on the day of the first vaccination</p> <p>1. Appointment <i>Not yet arranged</i> →</p> <hr/> <p>2. Appointment <i>Not yet arranged</i></p> <div style="border: 1px solid gray; border-radius: 10px; padding: 5px; width: fit-content; margin-top: 10px;">Book →</div>	<p>The vaccination location can be selected from the list at the bottom of the page. Both appointments must be carried out at the same vaccination location. Select the first vaccination appointment below "1st appointment" with the arrow on the right side.</p>
<p>You have registered successfully. Your vaccination group is now open. Select a vaccination location:</p> <div style="border: 1px solid black; padding: 2px; margin-bottom: 5px;">Vaccination at a location not listed here (doctor's office)</div> <div style="border: 1px solid gray; border-radius: 10px; padding: 5px; width: fit-content; margin-top: 10px;">Select →</div>	<p>If you want to be vaccinated at a doctor's office, select "Vaccination at a location not listed here (doctor's office)" under vaccination location.</p> <p>For a vaccination appointment at a doctor's practice, contact your doctor directly.</p>
<h2 style="text-align: center;">Select appointment 1</h2> <p style="text-align: center;">Wednesday, 02.06.2021 →</p> <div style="border: 1px solid gray; padding: 5px; margin-bottom: 5px;">09:00 - 09:30 o'clock <span style="float: right; border: 1px solid gray; border-radius: 10px; padding: 2px 10px;">Select</span></div> <div style="border: 1px solid gray; padding: 5px; margin-bottom: 5px;">09:30 - 10:00 o'clock <span style="float: right; border: 1px solid gray; border-radius: 10px; padding: 2px 10px;">Select</span></div> <div style="border: 1px solid gray; padding: 5px; margin-bottom: 5px;">10:00 - 10:30 o'clock <span style="float: right; border: 1px solid gray; border-radius: 10px; padding: 2px 10px;">Select</span></div> <div style="border: 1px solid gray; padding: 5px; margin-bottom: 5px;">10:30 - 11:00 o'clock <span style="float: right; border: 1px solid gray; border-radius: 10px; padding: 2px 10px;">Select</span></div> <div style="border: 1px solid gray; padding: 5px; margin-bottom: 5px;">11:00 - 11:30 o'clock <span style="float: right; border: 1px solid gray; border-radius: 10px; padding: 2px 10px;">Select</span></div> <div style="border: 1px solid gray; padding: 5px; margin-bottom: 5px;">11:30 - 12:00 o'clock <span style="float: right; border: 1px solid gray; border-radius: 10px; padding: 2px 10px;">Select</span></div> <div style="border: 1px solid gray; padding: 5px; margin-bottom: 5px;">12:00 - 12:30 o'clock <span style="float: right; border: 1px solid gray; border-radius: 10px; padding: 2px 10px;">Select</span></div>	<p>Two appointments must be made for a successful booking. Due to the vaccine, the vaccination appointments can only be booked at intervals of four weeks. If you have clicked on the arrow next to "1st appointment" and there are free appointments, you can choose a first appointment. With the arrows at the top of the date, you can jump to the next (or previous) day that has free dates. Confirm with "Select".</p>
<p>1. Appointment 📅 Wednesday, 2. June 2021   11:00 - 11:30 <i>Not yet booked!</i> →</p> <hr/> <p>2. Appointment <i>Not yet arranged</i> →</p> <div style="border: 1px solid gray; border-radius: 10px; padding: 5px; width: fit-content; margin-top: 10px;">Book →</div>	<p>The first date is entered, but is not yet booked. A booking is only possible when both dates have been selected. To do this, select the second vaccination appointment under "2nd appointment" with the arrow on the right-hand side.</p>

<h2>Select appointment 2</h2> <p>Wednesday, 30.06.2021 →</p> <table border="1"><tr><td>09:00 - 09:30 o'clock</td><td>Select</td></tr><tr><td>09:30 - 10:00 o'clock</td><td>Select</td></tr><tr><td>10:00 - 10:30 o'clock</td><td>Select</td></tr><tr><td>10:30 - 11:00 o'clock</td><td>Select</td></tr><tr><td>11:00 - 11:30 o'clock</td><td>Select</td></tr><tr><td>11:30 - 12:00 o'clock</td><td>Select</td></tr><tr><td>12:00 - 12:30 o'clock</td><td>Select</td></tr></table>	09:00 - 09:30 o'clock	Select	09:30 - 10:00 o'clock	Select	10:00 - 10:30 o'clock	Select	10:30 - 11:00 o'clock	Select	11:00 - 11:30 o'clock	Select	11:30 - 12:00 o'clock	Select	12:00 - 12:30 o'clock	Select	<p>The second appointment is automatically suggested 28 days after the first.</p> <p>With the arrows at the top of the date, you can jump to the next (or previous) day that has free dates. However, you can only move within the specified range (up to +7 days).</p> <p>Confirm with "Select". The second appointment is entered, but is not yet booked.</p>
09:00 - 09:30 o'clock	Select														
09:30 - 10:00 o'clock	Select														
10:00 - 10:30 o'clock	Select														
10:30 - 11:00 o'clock	Select														
11:00 - 11:30 o'clock	Select														
11:30 - 12:00 o'clock	Select														
12:00 - 12:30 o'clock	Select														
<p>Zürich, Bellevue Apotheke AG</p> <p>The vaccination requires 2 doses of vaccine at an interval of 4 weeks. You must book two appointments. When only one vaccination is needed, the second appointment will be canceled on the day of the first vaccination</p> <p>1. Appointment Wednesday, 2. June 2021   11:00 - 11:30 <i>Not yet booked!</i> →</p> <p>2. Appointment Wednesday, 30. June 2021   09:00 - 09:30 <i>Not yet booked!</i> →</p> <p>Book →</p>	<p>When you have selected both dates, confirm them by clicking on "Book".</p> <p><b>It is imperative that you click on "Book". Otherwise, the appointments are not booked and will be lost when you close the browser window.</b> As soon as both appointments are booked, an SMS with the two appointments, the six-digit code and the address of the vaccination location is sent to the mobile phone number.</p>														

<p style="text-align: center;"> <a href="#">Download appointment confirmation</a></p> <div style="border: 1px solid red; padding: 5px;"><p><b>!</b> Please be on time for your appointment. Expect the vaccination to take one hour, and have the following documents with you:</p><ul style="list-style-type: none"><li>■ personal code</li><li>■ identity document</li><li>■ health insurance card</li><li>■ any additional documents, e. g. a medical certificate.</li><li>■ any proof of a COVID-19 infection (positive PCR-test or isolation order)</li></ul></div> <p style="text-align: center;"> Zürich, Bellevue Apotheke AG Theaterstr 14 8001 Zürich</p> <p>The vaccination requires 2 doses of vaccine at an interval of 4 weeks. You must book two appointments. When only one vaccination is needed, the second appointment will be canceled on the day of the first vaccination</p> <p>1. Appointment  Wednesday, 2. June 2021   11:00</p> <hr/> <p>2. Appointment  Wednesday, 30. June 2021   09:00</p> <hr/> <p style="text-align: center;"><a href="#">Change appointment</a></p>	<p>Click on "Download appointment confirmation" so that you can save the appointment confirmation as a PDF and/or print it out.</p> <p><b>It is important that you present the personal code listed on your registration confirmation or appointment confirmation at the vaccination location. Without the personal code, you will not be vaccinated.</b></p>
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#### 4. Change or cancel appointments

<p style="text-align: center;"> Zürich, Bellevue Apotheke AG Theaterstr 14 8001 Zürich</p> <p>The vaccination requires 2 doses of vaccine at an interval of 4 weeks. You must book two appointments. When only one vaccination is needed, the second appointment will be canceled on the day of the first vaccination</p> <p>1. Appointment  Wednesday, 2. June 2021   11:00</p> <hr/> <p>2. Appointment  Wednesday, 30. June 2021   09:00</p> <hr/> <p style="text-align: center;"><a href="#">Change appointment</a></p>	<p>Log in to the portal (<a href="https://zh.vacme.ch">https://zh.vacme.ch</a>) with your e-mail address or your username of your choice. After successfully entering the SMS code, you will be taken directly to the page where you can change your appointments. Click on "Change appointments" if you want to change the vaccination location and/or the appointments or cancel the appointments.</p>
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	<p>You can change the appointments with the arrow buttons next to the respective appointments. If there are no appointments at the selected vaccination location, a corresponding message is displayed when you click on the arrow. If the interval of 27 to 33 days is no longer observed when changing an appointment, the other appointment is removed. The changes are not booked until you click "Book changes". Before "Book changes" is clicked, your previous appointments are still booked.</p> <p>With "Exit" you can reset the dates to the previous (original) dates.</p> <p>Once you have changed the dates, click on "Book changes".</p> <p>As soon as both appointments are booked, an SMS with the two appointments, the six-digit code and the address of the vaccination location will be sent to the mobile phone number.</p>
	<p>If you want to cancel appointments, click on "Cancel appointments". A control question will be displayed, which you must confirm in order to definitely cancel the appointments.</p>

## 5. Reset password

If you have forgotten your password, you can reset it. If you have registered another person with your e-mail address (according to point 2 "Further registration with the same e-mail address"), it is important to note that you reset your password by entering the e-mail address and reset the password of the other person by entering the user name.

<h2>Forgot Your Password?</h2> <p>Email address resp. username <input type="text"/></p> <p>E-mail or the user name defined during registration if you have registered another person.</p> <p><a href="#">« Back to Login</a></p> <p><b>Submit</b> →</p> <p>Enter your username or email address and we will send you instructions on how to create a new password.</p>	<p>Reset the password using the "Forgotten password" function. Check whether your e-mail address or a freely selected username represents your username (relevant if several people have been registered via the same e-mail address).</p> <p>Click on "Submit".</p>
<h2>Log In</h2> <p> You should receive an email shortly with further instructions.</p> <p>Email address resp. username <input type="text" value="marta.meier@email.ch"/></p> <p><input type="password" value="Password"/></p> <p><a href="#">Forgot Password?</a> <a href="#">Forgot Username?</a></p> <p><b>Log In</b> →</p> <p>New user? <a href="#">Register</a></p>	<p>After clicking on "Submit" you will receive an e-mail with further instructions.</p>
<p><b>VacMe</b> no-reply@vacme.ch <a href="#">über</a> hostpark.net 10:01 (vor 0 Minuten) ☆ ↶ ⋮</p> <p>Someone just requested to change your VacMe Registrierung account's credentials. If this was you, click on the link below to reset them.</p> <p><a href="#">Link to reset credentials</a></p> <p>This link will expire within 15 minutes.</p> <p>If you don't want to reset your credentials, just ignore this message and nothing will be changed.</p>	<p>Click on the link in the email and you will be redirected to the portal.</p> <p>Important: The link is only valid for 5 minutes. If you let the link expire, you will have to start all over again.</p> <p>In the portal you must enter a new password and confirm it. Click on "Send".</p>

## 6. Mistakes when registering

If you have made a mistake during registration (e. g. SMS not received, chronic illness instead of highest risk illness), please register again according to **point 2 "Further registration with the same e-mail address"**.

**In case of the following errors, you do not need to register again.** The correction will be made at the vaccination centre:

- Wrong name or wrong health insurance number.
- Wrong date of birth (unless this changes the vaccination group allocation)
- Wrong address